

SEASIDE SCHOOL DISTRICT 10
Regular Meeting of the Board of Directors
Tuesday, March 20, 2018
District Administration Office
1801 South Franklin Street, Seaside, Oregon

PRESENT:

Board Members: Chair Steve Phillips, Patrick Nofield, Mark Truax, Michelle Wunderlich

Administration: Superintendent Sheila Roley, Business Manager Justine Hill, Principals John McAndrews, Jeff Roberts, Robert Rusk, Juli Wozniak, Assistant Principals Natalie Osburn, Steve Sherren, Special Services Director Jeremy Catt

Others: Elizabeth Friedman, Jim Henry, Tamra Taylor, R.J. Marx, John Meyer

CALL TO ORDER

Chair Steve Phillips called the March 20, 2018 meeting of the Board of Directors of Seaside School District 10 to order.

ESTABLISH QUORUM

A quorum of the Board was present.

DELEGATIONS/GUESTS

Chair Steve Phillips welcomed the guests attending the meeting and explained the procedure for bringing a subject before the Board.

APPROVAL OF MINUTES – Exhibit A

3-1 A motion to approve the minutes of the February 20, 2018 meeting of the Board of Directors as presented was made by Mark Truax and seconded by Michelle Wunderlich. The motion carried unanimously.

CORRESPONDENCE

CHECK LISTING AND APPROVAL – Exhibit B

3-2 A motion for approval of payment of the bills submitted on the check listing (Exhibit B) was made by Patrick Nofield and seconded by Mark Truax. The motion carried unanimously.

ACTION ITEMS

Personnel – Board Member Mark Truax

Employment: Seaside High School Coach – Exhibit C

JV Softball Coach – Tobi Boyd

3-3 A motion was made by Mark Truax and seconded by Patrick Nofield for approval of the recommendation submitted by Seaside High School Principal Jeff Roberts and Athletic

Director Jason Boyd to hire the above listed coach (Exhibit C) for the 2018 season. The motion carried unanimously.

Employment: Broadway Middle School Coaches – Exhibit D

Track Coach – Ann Forman
Track Coach – Mariah Gibbs
Track Coach – Jesse Parker
Volunteer Track Coach – Brian Habecker
Volunteer Track Coach – Kimber Parker
Volunteer Track Coach – Dave Rouse

- 3-4 A motion was made by Mark Truax and seconded by Patrick Nofield for approval of the recommendation submitted by Broadway Middle School Assistant Principal Steve Sherren to hire the above listed coaches (Exhibit D) for the 2018 season. The motion carried unanimously.

Notice of Resignation: Daniel Floyd – Exhibit E

- 3-5 A motion was made by Mark Truax and seconded by Patrick Nofield to accept the Notice of Resignation submitted by Daniel Floyd effective at the end of the 2017-2018 school year. The motion carried unanimously.

Notice of Resignation: LeeAnn Schmelzenbach

A letter of resignation was submitted to the Board at the meeting.

- 3-6 A motion was made by Mark Truax and seconded by Michelle Wunderlich to accept the Notice of Resignation submitted by LeeAnn Schmelzenbach effective at the end of the 2017-2018 school year. The motion carried unanimously.

Notice of Retirement: Mark Mizell

A letter of retirement was submitted to the Board at the meeting.

- 3-7 A motion was made by Mark Truax and seconded by Michelle Wunderlich to accept the Notice of Retirement submitted by Mark Mizell effective at the end of the 2017-2018 school year. The motion carried unanimously.

Notice of Retirement: Pete Cochran

A letter of retirement was submitted to the Board at the meeting.

- 3-8 A motion was made by Mark Truax and seconded by Michelle Wunderlich to accept the Notice of Retirement submitted by Pete Cochran effective July 1, 2018. The motion carried unanimously.

2018-2019 School Calendar – Exhibit F

Superintendent Sheila Roley explained that the 2018-2019 School Calendar includes the addition of the State-wide In-service Day on October 12th, a non-contract day for teachers and a no school day for students. Teachers requested this in-service day in order to participate in the various professional development opportunities offered in the State. She further explained that in order to align with other schools in the county, winter break will start later than usual, on December 24th and school will resume on January 7th.

- 3-9 A motion was made by Patrick Nofield and seconded by Michelle Wunderlich to approve the 2018-2019 School Calendar (Exhibit F) as presented. The motion carried unanimously.

Gift Approval: Seaside High School – Exhibit G

Seaside High School Principal Jeff Roberts explained that during the Seaside Rotary Auction he spoke on behalf of the high school's vocational programs and members showed incredible generosity and support by donating \$8,019.00. The funds will be used to purchase hardware for the Video Marketing class and a freezer for the Culinary Arts class.

- 3-10 A motion to accept the donation of \$8,019.00 from the Seaside Rotary Foundation to support Seaside High School's vocational programs was made by Mark Truax and seconded by Michelle Wunderlich. The motion carried unanimously.

Authorize Disposal of District Property – Exhibit H

Business Manager Justine Hill explained that Seaside High School has an old art kiln that is not being used but is still in working condition. The high school feels that this piece of equipment is no longer useful to their art program and would like to sell it. The business office is requesting the Board declare the District's Skutt Electric Kiln as surplus property and authorize its disposal.

- 3-11 A motion was made by Mark Truax and seconded by Patrick Nofield to declare the Skutt Electric Kiln at Seaside High School as surplus property and authorize its sale or disposal. The motion carried unanimously.

REPORTS, DISCUSSION, AND INFORMATION

Strategic Planning Focus Group Report

Superintendent Sheila Roley explained the Board had previously met with Jerry Colonna to go over the process of forming a Strategic Plan. She reported the committee has finished the first phase of a nine-month process which will be completed in November, 2018. The first task was to form a committee made up of teachers, principals, school staff, and community members. The committee generated survey questions to ask during the focus groups which took place over a two-day period with a variety of groups within the community, including, students, public safety, parents, healthcare workers, social services, school board members and business leaders. There were ten focus groups and a total of 76 participants. The survey was also available in paper form and on the District's website in English and Spanish. Seventy individuals took part in the online survey and thirty-eight returned paper copies of the survey. Dr. Roley further explained that the Strategic Planning Focus Group Report which was distributed to the Board is a summary of the focus group responses. Recurrent themes emerged from the survey including, the value of public education; the importance of improving attendance and graduation rates; increasing life skills and career technical education classes; and partnering with community members and businesses to create apprenticeships and employment opportunities. She also explained that people see the role of the District to be holistic and connected with the community and not a separate entity. Some responses advocated for getting students involved earlier in community service projects like Pacifica. Additional suggestions included; updated technology, on-site day care and preschool, and summer school. The next step in the process is to use the Focus Group Report to identify the District's core beliefs and values and create a Mission Statement. The final result will be to determine what goals the District can realistically accomplish over a five year period and how to monitor the growth toward those goals. At the completion of each step, the Board will receive an update on the progress. The next meeting of the Strategic Planning Committee will be on April 12th.

New School Construction Project

Project Manager Jim Henry updated the Board on the construction project. He explained the final annexation hearing was held and approved by the Seaside City Council. BRIC Architecture has

completed the 50% design development phase. Group meetings were held to review interior and exterior material choices, with a focus on materials that will hold up to the coastal climate. He further explained the District was awarded an up to \$25,000.00 Technical Assistance Grant from the State to assess the needed seismic upgrades on the project. The information is necessary in order to apply for the \$2.5 million Seismic Upgrade Grant. The team is currently working with Seaside Public Works on the coordination of utilities and developing strategies for early site work and foundation permits. The Seaside City Council is holding a work session this evening on the Land Use Application to respond to community and Seaside Planning Commission questions. A vote on the application is expected at the next Seaside Planning Commission meeting on April 3rd at 7:00 pm.

Special Services Report

Special Services Director Jeremy Catt gave a slide presentation to describe the District's Special Education Department team. He explained the Special Education Department is made up of ten special education teachers that serve the District's 256 students who have been identified with a disability and found eligible for special education services. There are seven resource rooms; one developmental classroom, one elementary self-contained consortium classroom, and one Transition and Life Skills classroom. Laura Smith and Jennifer Glasson serve special education students at Gearhart Elementary. Ms. Glasson is a key developer of the new Mission Control classroom. Tammy Bowles and Juliet Davis serve special education students at Seaside Heights Elementary. Ms. Bowles teaches severely disabled students in a self-contained, consortium classroom. Her room has been recognized as a state-wide observation site for visiting districts. JoAnn Furnish and Katie Ethridge teach Special Education students at Broadway Middle School and Tina Hess, Julie Green, and Amy Rider teach special education students at Seaside High School. Rebecca Botkins teaches special education in the Life Skills and Transition Programs at the high school. She works with students from age 18 to 21 teaching the essential skills they will need once they leave school. The Life Skills program partners with Meals on Wheels, Watch Me Grow, Seven Dees Nursery, Seaside Food Bank, Sunset Empire Transportation, and Bob Chisholm Community Center to provide students with job skills and experience. Mr. Catt further explained the importance of the instructional assistants at each school who are critical in helping the District reach the goal of extensive inclusion of special education students into the regular classroom. Northwest Regional Educational Services District provides the Special Education Department with extra personnel to assist students with Speech, Hearing, Occupational Therapy, Vision and Autism services. Mr. Catt also explained the District is currently researching Classroom Environmental Design to determine the positive effects of low light, alternative seating, and visual schedules on student performance. He stressed the District's Special Education Department is striving to educate the "whole child" to meet their social, emotional and academic needs and focusing on "able" not "label" when serving students with disabilities.

Administrator Reports — The Principals and Special Services Director provided the Board with reports on various activities and subjects (e.g., language classes, Portland Art Museum field trip, dental sealants program, Art Battle, Multi-cultural Night, Color Run, Parent-Teacher Conferences, Ice Cream Social, Book Fair, Job Fair, S.T.E.M. Day, National Drop Everything and Read Day, Day of Caring, Safety Assembly, etc.).

OTHER

Chartwells Manager Tamra Taylor explained the District's Safety Committee sponsored a Heart Healthy Recipe Contest. Students submitted a healthy recipe and the winners had the opportunity to prepare a tasting of their recipe for students. The winner at each school was awarded with an official, monogrammed chef's jacket.

There being no further business, the regular Board meeting was adjourned.

Sally Francis
Executive Assistant